Appendix B

Biographical Details

Candidates are asked to give some information about themselves, which will help parents to decide whether to vote for them or not. (Maximum of 60 words)

Name (Capitals)_____

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Signature _____

Primet Primary School

Parent Governor Election

Notice of Election

Dear Parent,

There are places for three parent governor(s) on the governing body of this school. They are elected by the parents of pupils at Primet Primary to serve a four year term of office. There are now vacancies for two parent governor(s). You may, if you wish, put yourself forward for election, using the attached nomination form. Please read the information given with this form.

The timetable for the election is:-

1. Nomination form to be returned to me by **12.00 noon on Tuesday 25th June 2019**

2. Ballot papers to be sent to all parents on **Thursday 27th June 2019**

(Voting will only take place if there are more nominations than vacancies)

3. Ballot papers to be returned to me by **12.00 noon on Wednesday 10th July**

4. The votes will be counted at **2pm on Wednesday 10th July** after which the result will be announced.

Governors have an important and influential role to play in the life of our school, and I do hope you will be able to take part in this election by becoming a candidate and by casting your vote when the time comes.

If you require any further information about being elected to the governing body, please do not hesitate to contact me.

Yours sincerely

Headteacher
Returning Officer for Governor Election

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